Jenny Smathers

PO Box 391

Sheridan, MT 59749

April 10, 2024

Ruby Valley Medical Center

321 Madison Street

Sheridan, MT 59749

To Whom It May Concern:

My name is Jenny Smathers and I am writing to apply for the position of Medical Records Technician. I moved to Montana with my family in 2006. I have been married to my husband Ed for 38 years and we have one son.

I have various work experience in office and financial settings. I am accustomed to working in a very busy work environments with many interruptions.

I would be glad to provide any additional information needed. Thank you for your time and consideration.

Sincerely,

Jenny Smathers